

APA Style Tip Sheet

General Text Information:

- All margins should be 1"
- Only justify the left margin – the right margin should be uneven
- Use 12 font Times New Roman
- Double space everything unless your instructor's guidelines are different
- Indent paragraphs and long quotes (40 words or more quoted directly) by 1/2"
- Include a title sheet
- Number every page, including title and reference pages
- Every page should have a header in the upper left corner with a short version (running head) of the title
- The page number is in the upper right corner of every page
- Only space once after a period
- Avoid biased or stereotypical language
- Depending on the type of paper, you may have to include the following sections:

For an experimental report:

Title page
Abstract
Introduction
Method
Results
Discussion
References
Tables (if needed)
Figures (if needed)
Appendixes (if needed)

For a literature review:

Title page
Abstract (if requested by instructor)
Introduction
Text
References

For more detailed APA information and sample pages, please consult these other helpful resources:

<http://owl.english.purdue.edu/workshops/hypertext/apa/index.html>

<http://webster.commnet.edu/apa/index.htm>

<http://userwww.sfsu.edu/~jnichols/APA-Style.htm>

<http://www.docstyles.com/apacrib.htm>

<http://www.chaffey.edu/writingctr/APASamplePaper.pdf>

<http://www.edpsych.net/resources/apa/sample-paper.php>

<http://my.ilstu.edu/~jhkahn/APASample.pdf>

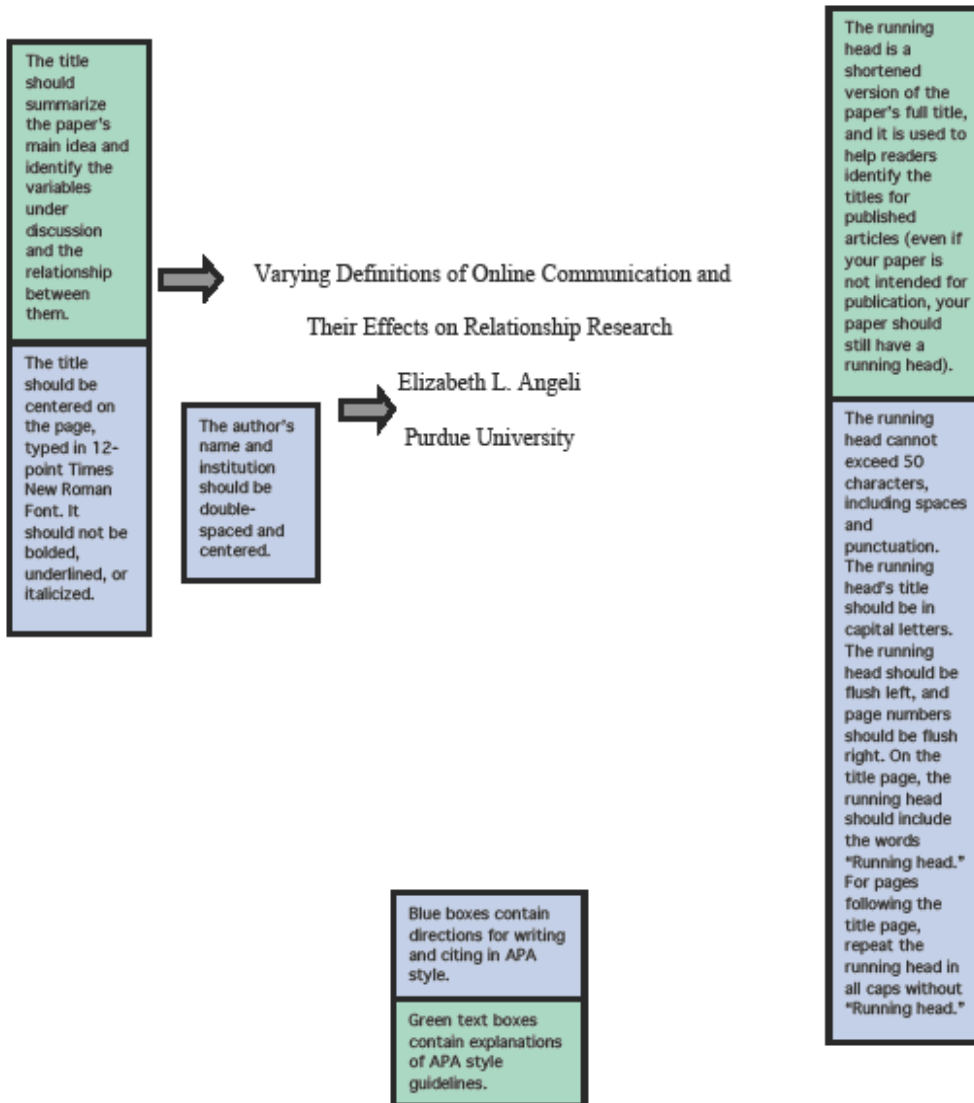
<http://www.apastyle.org/previoustips.html>

The following pages are located at http://owl.english.purdue.edu/media/pdf/20090212013008_560.pdf

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Running head: VARYING DEFINITIONS OF ONLINE COMMUNICATION

1 ←



VARYING DEFINITIONS OF ONLINE COMMUNICATION

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Online Communication Definitions Effect on Relationship Research

The introduction presents the problem that the paper addresses. See the OWL resources on introductions: <http://owl.english.purdue.edu/owl/resource/724/01/>

Numerous studies have been conducted on various facets of Internet relationships, focusing on the levels of intimacy, closeness, different communication modalities, and the frequency of use of CMC. However, contradictory results are suggested within this research mostly because only certain aspects of CMC are investigated, for example, email only. Cummings, Butler, and Kraut (2002) suggest that FtF interactions are more effective than CMC (read: email) in creating feelings of closeness or intimacy, while other studies suggest the opposite. In order to understand how both online (Internet) and offline (non-Internet) relationships are affected by CMC, all forms of CMC should be studied. This paper examines Cummings et al.'s research against other CMC research to propose that additional research be conducted to better understand how online communication effects relationships.

A Level 1 header, the full title here, is repeated here and centered and bolded at the beginning of main body of the paper.

In-text citations include the author's/ authors' name/s and the publication year.

The publication year and the not page number is used, because APA users are concerned with the date of the article (the more current the better).

In Cummings et al.'s (2002) summary article reviewing three empirical studies on online social relationships, it was found that CMC, especially email, was less effective than FtF contact in creating and maintaining close social relationships. Two of the three reviewed studies focusing on communication in non-Internet and Internet relationships mediated by FtF, phone, or email modalities found that the frequency of each modality's use was significantly linked to the strength of the particular relationship (Cummings et al., 2002). The strength of the relationship was predicted best by FtF and phone communication, as participants rated email as an inferior means of maintaining personal relationships as compared to FtF and phone contacts (Cummings et al., 2002).

If an article has three to five authors, write out all of the authors' names the first time they appear. Then use the first author's last name followed by "et al."

The following example is taken from <http://my.ilstu.edu/~jhkahn/APAsample.pdf>

SAMPLE FOR STUDENTS

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References

American Psychological Association. (2010). *Publication manual of the American Psychological Association (6th ed.)*. Washington, DC: Author.

Bandura, A. (1986). *Social foundations of thought and action: A social cognitive theory*. Englewood Cliffs, NJ: Prentice Hall.

Cronbach, L. J., & Meehl, P. E. (1955). Construct validity in psychological tests. *Psychological Bulletin*, *52*, 281-302. doi:10.1037/h0040957

Crowne, C. P., & Marlowe, D. (1960). A new scale of social desirability independent of psychopathology. *Journal of Consulting Psychology*, *24*, 349-354. doi:10.1037/h0047358

Rogers, C. R. (1961). *On becoming a person*. Boston: Houghton Mifflin.

On your Reference page for journal, magazine, and newspaper articles:

- Always list the entire range of pages, if known
- If the pages are not consecutive, list all of the page numbers separated by commas (ex. 103-8, 139-42, 183)
- With articles from databases, you may only have the first page number listed and then the total number of pages in parenthesis next to that page number- ex. 58(17). In cases where you do not know if the page numbers are consecutive and you know that the article is more than one page, put a dash after the first page number listed (ex. 58-)