

What Every College Student Should Know

Registration Tips

- Early advising and priority registration dates for current students can be found in the Registration Guide, which is located on our web site. Get the classes you want, when you want and where you want by taking advantage of priority registration!
- Be sure to get a copy of the Academic Calendar each semester. It has important dates and deadlines such as drop/add, withdrawal, payment of tuition and fees, submission of graduation applications, etc. Academic Calendars are located in the Registration Guide.
- Become familiar with the College's online catalog which includes the course requirements for your major. These can be found under the *Academic Programs of Study/Curriculum Guides* link.
- All students are required to meet with their academic advisor prior to registration for the next semester.
- Schedule your classes to match your personality. If you are not a morning person, do not take an 8:00 a.m. class. If you need or prefer traditional classroom instruction, do not take an online or video course. Set yourself up for success!
- Northeast State **does not** mail bills. You may obtain your bill summary and the date your fees are due through your MyNortheast account.

Academic Tips

- Keep your class syllabus. It's your instructor's contract with you.
- Communicate with your professors. They can be instrumental in helping you succeed. You may need a letter of recommendation some day and if you know your professor it makes it easier to ask them.
- Be on time for classes. If you're unable to attend a class, contact your professor.
- Keep the Office of Admissions & Records up to date with your current mailing address, phone number and email address. If you don't, access to your MyNortheast account may be blocked.
- If you need to verify your enrollment, request a copy of your transcript, change your major or drop a class, check your MyNortheast account or contact the Office of Admissions & Records.
- If you're unsure about what to major in, contact Career Services at 423.354.5229 or careersvcs@NortheastState.edu. Their professional staff can help you find the major that best fits you.

Miscellaneous Tips

- Establish a study schedule. Getting into a study routine early on will help you meet the academic challenges of college and make effective use of your time.
- Financial aid is an ongoing process and you should apply for financial aid each year you plan to be in college at www.fafsa.ed.gov. Be sure to apply early.
- Apply for scholarships for each year you plan to be in college. There are numerous sources that offer scholarships, including Northeast State. For more information, contact the Office of Scholarship Programs and Student Needs at 423.279.7637 or scholarships@NortheastState.edu.

If you have any questions, stop by the Office of Enrollment Services and Campus Information in the Pierce Administration Building or contact us at CollegeAnswers@NortheastState.edu.