



Admissions and Records Office
2425 Hwy 75
Blountville, TN 37617

Phone: 423-323-0253
Fax: 423-323-0215
admissions@northeaststate.edu

APPLICATION FOR IN-STATE RESIDENCY CLASSIFICATION

In accordance with the rules adopted by the College System of Tennessee, individuals domiciled* in the State of Tennessee are classified as in-state residents.

Please complete the Application for Residency and return to the above address. Complete all portions of the application. Provide the required documents to support the residency application.

Incomplete applications or applications received without documentation will not be reviewed and out-of-state fees will be assessed until Tennessee residency has been determined.

Each Applicant's situation is different and may require additional documentation.

In order for you to receive in-state status for a specific term, the application and supporting documentation must be received in the Admissions and Records Office before the beginning of the semester that you are applying. Applications received after the tuition due dates will be considered for up to 14 days past the start of the semester, however classes cannot be held for any tuition not received while the residency classification is in progress.

Please allow two business days for your application to be reviewed. You will be notified if further documentation is needed. You will be notified of your residency status once all documentation has been received and reviewed.

PLEASE NOTE: Presence or absence of any particular item(s) of evidence will not automatically result in an in-state classification.

*Domicile is defined as, "a person's true, fixed and permanent home and place of habitation; it is the place where he/she intends to remain, and to which he/she expects to return if he/she leaves without intending to establish a new domicile elsewhere."

Individuals in the U.S. under a temporary status or in an undocumented status are not eligible to establish domicile in Tennessee and, as a result, cannot appeal for in-state tuition.

Student's Name _____ ID # or Date of Birth _____

Semester applying for: Fall 20_____ Spring 20_____ Summer 20_____

Street Address _____ City _____ State _____ Zip _____

Length of time at this Address: _____ Years _____ Months Own Rent Other _____

If less than one year, please indicate all previous addresses for one year period:

Address _____ From _____ to _____

Address _____ From _____ to _____

Date of Birth _____ Phone Number _____

E-mail Address _____

Are you a US Citizen or Permanent Resident?

Yes No

Military Status:

Are you a veteran, spouse of a veteran, dependent child of a veteran, or active military personnel?

Yes No

If yes, and you are seeking a state benefit such as TNPromise or TNReconnect, you must submit the documents listed on page 3, corresponding with the option you choose.

If no, then veterans, spouses of veterans, dependent children of veterans, and active military personnel seeking in-state tuition, but not utilizing TNPromise or TNReconnect may submit the following:

- *Military ID indicating the applicant is veteran, active-duty military personnel, reservists, member of the national guard, or ROTC program cadet*
- *DD-214*
- *Joint Service Transcript*

If you do not meet any of the above military status categories, please proceed to Page 3 after signing.

Information provided to Northeast State Community College will be kept confidential in accordance with the Family Educational Rights and Privacy Act of 1974.

Student's Signature _____ Date _____

To prove Tennessee domicile, you, your spouse, or your parent/guardian must provide documentation by selecting one of the following options:

Option 1: Provide at least one item from List A

Option 2: Provide at least two items from List B

Option 3: Provide at least one item from List B Plus two items from List C

Please provide all supporting documentation that coincides with the Option number you selected.

List A (Submit at least one)	List B (Submit at least two for Option 2, or one for Option 3)	List C (Submit two items only for Option 3)
<ul style="list-style-type: none"> • Current proof of receiving a State benefit (e.g., TennCare, Disability, SNAP) • Current mortgage statement or deed to property in TN where currently residing <ul style="list-style-type: none"> • Proof of current classification as in-state for fee purposes at another TN higher education institution (excluding Academic Common Market) • Current military orders assigning you to TN • DD214 showing separation from service for the student in the past three years 	<ul style="list-style-type: none"> • Verification on company letterhead of full-time employment in Tennessee <ul style="list-style-type: none"> • A current lease for residence in Tennessee where you reside • If not on a lease, a notarized letter from the leaseholder confirming your residence arrangement. The letter must include the address, your name, and how long you have resided with the resident • Federal tax return showing Tennessee residency from the most recent prior tax year • Current enrollment of a dependent in a Tennessee public or private K-12 school 	<ul style="list-style-type: none"> • Valid non-temporary Tennessee driver’s license or State ID • Valid Tennessee vehicle registration • Valid Tennessee voter’s registration • Recent DD214 showing Tennessee as home of record



NORTHEAST STATE

We're here to get you there

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P.O. Box 246 • 2425 Highway 75
Blountville, TN 37617
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Admissions@NortheastState.edu

Northeast State Community College does not discriminate on the basis of race, color, religion, creed, ethnicity or national origin, sex, disability, age, status as a protected veteran or any other class protected by Federal or State laws and regulations and by Tennessee Board of Regents policies with respect to employment, programs, and activities.

For questions or concerns, please email Compliance@NortheastState.edu or call at 423.354.5296. Please view Northeast State Community College's policy on nondiscrimination for more information.

Northeast State Community College is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award the associate degree. Northeast State also may offer credentials such as certificates and diplomas at approved degree levels. Questions about the accreditation of Northeast State Community College may be directed in writing to the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, GA 30033-4097, by calling (404) 679-4500, or by using information available on SACSCOC's website (www.sacscoc.org).