

<b>Grant/Project Name</b>	
<b>Funding Agency</b>	
<b>Project Start Date</b>	
<b>Project End Date</b>	
<b>Project Manager</b>	
<b>Report Period</b>	<input type="checkbox"/> Jan-Mar <input type="checkbox"/> April – June <input type="checkbox"/> July – Sept <input type="checkbox"/> Oct – Dec <input type="checkbox"/> Other _____
<b>Progress Report</b>	
1. Is your project progressing as detailed in the approved grant narrative? Please explain.	
2. Describe the activities completed during this reporting period?	
3. How did they impact the overall goal and objectives of the project?	
4. What changes have been or will be made during the next quarter?	
5. Describe progress on the project's sustainability plan.	



6. Describe the status of the project's evaluation.

7. What percent of the budget has been spent? What is the balance in each of the major budget categories? Note any anticipated changes.