# Accessibility Tip of the Week: Header Rows in Tables

There are many things that go into creating tables and ensuring they are digitally accessible. For that reason, I am going to do a series of accessibility tips on tables for the next few weeks. The biggest error that Ally finds when checking documents using tables is not having header rows in your table. The following steps are an easy way to fix that error and make your table accessible.

The first thing to make sure is that you are inserting a table using the ribbon at the top of the document as shown below.
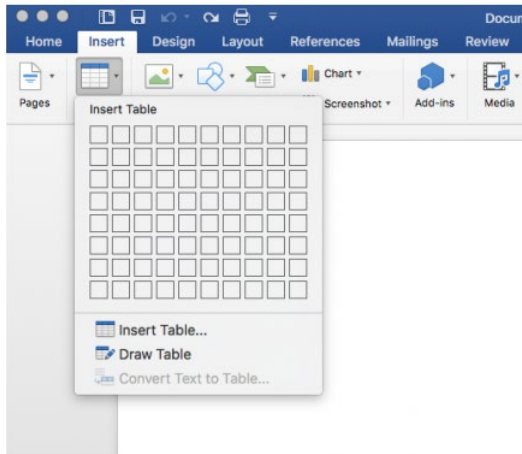
Once you create your table, select the top row of the table to identify it as your header row. Then go to the ribbon and Table Tools, Layout you will see Repeat Header Rows as shown below. Click on Repeat Header Rows and you are done!
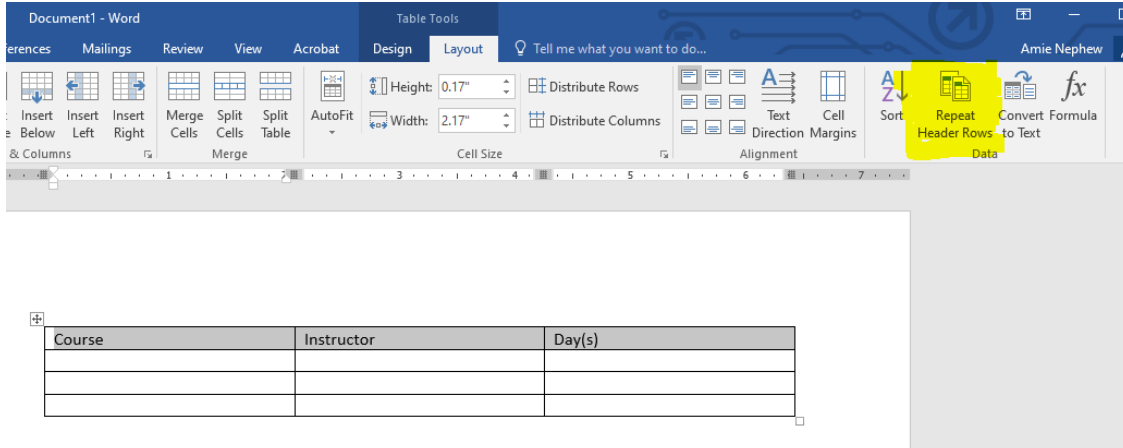
It is important to make sure you have text in the header row. If you do not, screen readers may have trouble reading it.