



**Are you Academically Healthy?**

*Visit the following offices for a checkup!*

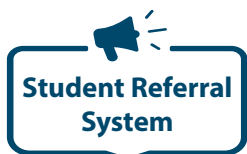
# NORTHEAST STATE

Your Prescription for Success

Northeast State helps students begin and succeed in their academic and life pursuits. Visit the offices and websites listed below for more information about the services provided by each department. Staff members are always glad to arrange times to connect with you to ensure you have access to the services you need!

- Admissions and Records - P203**  
2<sup>nd</sup> floor of Pierce Administration Building beside Campus Information Center at Blountville, E102B at Elizabethton, J1003 at Johnson City, and BWH103 in Blazier-Wilson Hall at Kingsport. Drop/add classes, get information on your advisor, request transcripts, and apply for graduation.  
Phone: 423.323.0253 [www.NortheastState.edu/Admissions](http://www.NortheastState.edu/Admissions)
- Advising Resource Center (ARC) - C2407**  
2<sup>nd</sup> floor of General Studies Building across the hall from Financial Aid at Blountville and regular visits to Elizabethton, Johnson City, and Kingsport throughout the semester. Services include academic advising, registration assistance, transfer advising, advising for change of major, and academic planning.  
Phone: 423.323.0214 [www.NortheastState.edu/ARC](http://www.NortheastState.edu/ARC)
- Bookstore - A218**  
2<sup>nd</sup> floor of Student Services Building (floor above SUBWAY®) at Blountville. The Bookstore at Northeast State is operated under contract by Follett for the convenience of faculty, staff, and students.  
Phone: 423.279.3340 [www.NortheastStateShop.com](http://www.NortheastStateShop.com)
- Campus Information Center - P201**  
2<sup>nd</sup> floor of Pierce Administration Building next to Admissions in Blountville. The Campus Information Center provides information to students, staff, faculty, and visitors. It serves as a clearinghouse for questions about Northeast State.  
Phone: 423.323.0243 [www.NortheastState.edu/EnrollmentServices](http://www.NortheastState.edu/EnrollmentServices)
- Career Services - C2418**  
2<sup>nd</sup> floor of General Studies Building at Blountville and BWH113 at Kingsport's Blazier-Wilson Hall. Assists students in choosing a major and in seeking employment. Information concerning job postings is available by contacting the office.  
Phone: 423.354.5229 [www.NortheastState.edu/CareerServices](http://www.NortheastState.edu/CareerServices)
- Cashier - P105 Windows**  
1<sup>st</sup> floor of Pierce Administration Building at Blountville, E132 at Elizabethton, J1003 at Johnson City, and BWH107 at Kingsport. Fee payments can be made at these locations or online using the Account Suite.  
Phone: 423.354.2511 [www.NortheastState.edu/AccountSuite](http://www.NortheastState.edu/AccountSuite)
- Center for Students with Disabilities (CSD) - C1102**  
1<sup>st</sup> floor of General Studies Building at Blountville and KCHE330 at Kingsport. Assists students who have current documentation (within past three years) of a disability. Examples include visual or hearing impairments, wheelchair users, traumatic brain injuries, obesity, chronic illness, ADD/ADHD, bipolar disorder, and learning disabilities.  
Phone: 423.279.7640 [www.NortheastState.edu/Disabilities](http://www.NortheastState.edu/Disabilities)
- Counseling Services - C2101 or C2112**  
2<sup>nd</sup> floor of General Studies Building at Blountville. Provides short-term counseling, referral, and resources for college students. Counseling services are provided by a Licensed Professional Counselor/Mental Health Service Provider (Temp) and graduate students completing internships in a master's level counseling or social work program. Appointments available at all campuses.  
Phone: 423.354.2587 [www.NortheastState.edu/Counseling](http://www.NortheastState.edu/Counseling)

- Financial Aid - C2406**  
2<sup>nd</sup> floor of General Studies Building just past the Police Office at Blountville, E102B at Elizabethton, and BWH103 in Blazier-Wilson Hall at Kingsport. Provides assistance and information for federal and state financial aid programs.  
Phone: 423.323.0252 [www.NortheastState.edu/FinancialAid](http://www.NortheastState.edu/FinancialAid)
- IT Help Desk - P216A**  
2<sup>nd</sup> floor of Pierce Building at Blountville and RCHP245B at Kingsport. Help with user IDs to log on computers.  
Phone: 423.354.5103 [www.NortheastState.edu/HelpDesk](http://www.NortheastState.edu/HelpDesk)
- The Learning Center (TLC) - L103**  
1<sup>st</sup> floor of Basler Library at Blountville, KCHE211 at Kingsport, E114 at Elizabethton, and J1022 at Johnson City. Free, drop-in tutoring; no appointment needed! Computers are available. For hours of operation and tutor schedule, visit The Learning Center's website.  
Phone: 423.354.5112 [www.NortheastState.edu/TLC](http://www.NortheastState.edu/TLC)
- Scholarship Programs / Student Needs Project / Tennessee Promise - C2107**  
2<sup>nd</sup> floor of General Studies Building across from Testing Services at Blountville. Assistance with Northeast State internal scholarships, external scholarships, Tennessee Promise, and access to campus and community resources addressing socioeconomic needs.  
Phone: 423.279.7637 [www.NortheastState.edu/ScholarshipPrograms](http://www.NortheastState.edu/ScholarshipPrograms)  
Phone: 423.279.7637 [www.NortheastState.edu/StudentNeedsProject](http://www.NortheastState.edu/StudentNeedsProject)  
Phone: 423.354.5337 [www.NortheastState.edu/Promise](http://www.NortheastState.edu/Promise)
- Student Life - A212**  
2<sup>nd</sup> floor of Student Services Building (floor above SUBWAY®) at Blountville. Campus activities, leadership programs, and student organizations/clubs are coordinated through Student Life, which serves as a clearinghouse and resource center for campus programs designed to promote student involvement.  
Phone: 423.354.2416 [www.NortheastState.edu/StudentLife](http://www.NortheastState.edu/StudentLife)
- Tennessee Reconnect - P202**  
2<sup>nd</sup> floor of Pierce Administration Building beside the Campus Information Center at Blountville. Tennessee Reconnect is a last-dollar scholarship for eligible adult learners to attend a community college tuition-free.  
Phone: 423.354.2481 [www.NortheastState.edu/TennesseeReconnect](http://www.NortheastState.edu/TennesseeReconnect)
- Testing Services - C2101**  
2<sup>nd</sup> floor of General Studies Building across from the Scholarship Programs and Student Needs Office at Blountville, J1011 at Johnson City, and BWH135 at Kingsport. The Office of Testing Services coordinates the administration of college testing. Northeast State is an ACT-approved NCRC® WorkKeys Testing Center, as well as an approved CLEP® Testing Center, proctoring exams for college students and community members.  
Phone: 423.354.2587 [www.NortheastState.edu/Testing](http://www.NortheastState.edu/Testing)
- TRiO Student Support Services - C1107**  
1<sup>st</sup> floor of General Studies Building at Blountville, E110 at Elizabethton, and KCHE211 at Kingsport. Services include academic/transfer advising, financial literacy, personal counseling, academic planning, career guidance, and tutoring. Acceptance based on eligibility guidelines. Limited availability. Apply early in the semester by submitting the online application.  
Phone: 423.323.0216 [www.NortheastState.edu/TRiO](http://www.NortheastState.edu/TRiO)
- Veterans Affairs - A102**  
1<sup>st</sup> floor of Student Services Building in Blountville. Assists student veterans and dependents with the admissions process as well as application to the VA for education benefits. Certifies recipients of education benefits for payment.  
Phone: 423.354.2527 [www.NortheastState.edu/VeteransAffairs](http://www.NortheastState.edu/VeteransAffairs)
- Other** - Please indicate additional offices or websites the student may need to visit.



[www.NortheastState.edu/StudentReferral](http://www.NortheastState.edu/StudentReferral)