



**Are you Academically Healthy?**

Visit the following offices for a checkup!

# NORTHEAST STATE

Your Prescription for Success

Northeast State helps students begin and succeed in their academic and life pursuits. Visit the offices and websites listed below for more information about the services provided by each department. Staff members are always glad to arrange times to connect with you to ensure you have access to the services you need!

- Admissions and Records - P203**  
2nd floor of Pierce Administration Building beside Campus Information Center at Blountville, E102B at Elizabethton, J1012 at Johnson City, and BWH103 in Blazier-Wilson Hall at Kingsport. Drop/add classes, get information on your advisor, request transcripts, and apply for graduation. Phone: 423.323.0253 [www.NortheastState.edu/Admissions](http://www.NortheastState.edu/Admissions)
- Advising Resource Center (ARC) - C2407**  
2nd floor of General Studies Building across the hall from Financial Aid at Blountville and regular visits to Elizabethton, Johnson City, and Kingsport throughout the semester. Services include academic advising, registration assistance, transfer advising, advising for change of major, and academic planning. Phone: 423.323.0214 [www.NortheastState.edu/ARC](http://www.NortheastState.edu/ARC)
- Accessibility Services - C1102**  
1st floor of General Studies Building at Blountville and KCHE330 at Kingsport. Accessibility Services provides services and support to students with documented disabilities so that they have equal access to classes, campus programs, and activities. Any student with a disability who seeks accommodations must self-identify and provide documentation of the disability. Phone: 423.279.7640 [www.NortheastState.edu/Accessibility](http://www.NortheastState.edu/Accessibility)
- Basler Library - L203 Circulation Desk**  
2nd floor of Basler Library at Blountville. The Library provides information, research assistance, resources, and services to students, faculty, and staff at all campus locations. A learning center in KCHE331 at Kingsport has staff to assist students, and librarians make regular visits to Elizabethton, Johnson City, and Kingsport throughout the semester. Phone: 423.354.2429 [www.NortheastState.edu/Library](http://www.NortheastState.edu/Library)
- Beyond Reconnect - C2108**  
2nd floor of General Studies Building at Blountville. Beyond Reconnect is a state grant funded program that provides advising, registration, referrals, mentoring, and other support services for adult learners. Phone: 423.354.2546 [www.NortheastState.edu/BeyondReconnect](http://www.NortheastState.edu/BeyondReconnect)
- Bookstore - A218**  
2nd floor of Student Services Building (floor above Subway®) at Blountville. The Bookstore at Northeast State is operated under contract by Follett for the convenience of faculty, staff, and students. Phone: 423.279.3340 [www.NortheastState.edu/Bookstore](http://www.NortheastState.edu/Bookstore)
- Campus Information Center - P201**  
2nd floor of Pierce Administration Building next to Admissions in Blountville. The Campus Information Center provides information to students, staff, faculty, and visitors. Campus Information serves as a clearinghouse for questions about Northeast State. Phone: 423.323.0243 [www.NortheastState.edu/CampusInformation](http://www.NortheastState.edu/CampusInformation)
- Career Services - C2418**  
2nd floor of General Studies Building at Blountville and BWH113 at Kingsport's Blazier-Wilson Hall. Assists students in choosing a major and in seeking employment. Information concerning job postings is available by contacting the office. Phone: 423.354.5229 [www.NortheastState.edu/CareerServices](http://www.NortheastState.edu/CareerServices)
- Cashier - P105 Windows**  
1st floor of Pierce Administration Building at Blountville, E132 at Elizabethton, J1003 at Johnson City, and BWH107 at Kingsport. Payments can be made at these locations or online using the Account Suite. Phone: 423.354.2511 [www.NortheastState.edu/AccountSuite](http://www.NortheastState.edu/AccountSuite)
- Child Care - C2112**  
2nd floor of General Studies Building at Blountville. CCAMPIS (Child Care Access Means Parents In School) provides eligible student parents with child care subsidies to Star Quality licensed providers. Coaching services available. Phone: 423.354.5273 [www.NortheastState.edu/CCAMPIS](http://www.NortheastState.edu/CCAMPIS)
- Counseling Services - C2101**  
2nd floor of General Studies Building at Blountville. Provides short-term counseling, referral, and resources for college students. Counseling services are provided by a Licensed Professional Counselor/Mental Health Service Provider (Temp) and graduate students completing internships in a master's level counseling or social work program. Appointments available at all campuses. Phone: 423.354.2587 [www.NortheastState.edu/Counseling](http://www.NortheastState.edu/Counseling)

- Diversity - P317 or P313**  
 3rd floor of Pierce Administration Building at Blountville. The office of Diversity includes Equity, Inclusion, and Compliance, which investigates discrimination and harassment complaints. The office provides assistance, resources, information, and community referrals to help elevate inclusiveness and implement best practices related to diversity, equity, and inclusion.  
 Phone: 423.354.5206 [www.NortheastState.edu/Diversity](http://www.NortheastState.edu/Diversity)
- Evening Services - T101**  
 Corner office of the Technical Education Building at Blountville. Evening Services provides assistance to students, faculty, staff, and community members during the evening hours. The office is open Monday through Thursday from 12:00 p.m. until 8:30 p.m. and from 8:00 a.m. to 4:30 p.m. on Friday. Phone: 423.354.5109 [www.NortheastState.edu/Evenings](http://www.NortheastState.edu/Evenings)
- Financial Aid - C2406**  
 2nd floor of General Studies Building at Blountville, E102B at Elizabethton, J1012 at Johnson City, and BWH103 in Blazier-Wilson Hall at Kingsport. Provides assistance and information for federal and state financial aid programs.  
 Phone: 423.323.0252 [www.NortheastState.edu/FinancialAid](http://www.NortheastState.edu/FinancialAid)
- Honors Institute - L303**  
 3rd floor of Basler Library at Blountville. Northeast State Honors is open to students who meet at least one of the following minimum criteria: ACT<sup>®</sup> composite score of 25, SAT<sup>®</sup> score of 1140, or a GPA of 3.25. Honors advising available.  
 Phone: 423.354.2596 [www.NortheastState.edu/Honors](http://www.NortheastState.edu/Honors)
- IT Help Desk - P216A**  
 2nd floor of Pierce Administration Building at Blountville and RCHP245B at Kingsport. Help with wireless access and user IDs to log on computers. Phone: 423.354.5103 [www.NortheastState.edu/HelpDesk](http://www.NortheastState.edu/HelpDesk)
- The Learning Center (TLC) - L103**  
 1st floor of Basler Library at Blountville, KCHE211 at Kingsport, E114 at Elizabethton, and J1022 at Johnson City. Free, drop-in tutoring; no appointment needed! Computers are available. For hours of operation and tutor schedule, visit The Learning Center's website.  
 Phone: 423.354.5112 [www.NortheastState.edu/TLC](http://www.NortheastState.edu/TLC)
- Scholarship Programs / Student Needs Project / Tennessee Promise - C2107**  
 2nd floor of General Studies Building across from Testing Services at Blountville. Assistance with Northeast State internal scholarships, external scholarships, Tennessee Promise, and access to campus and community resources addressing socioeconomic needs.  
 Phone: 423.279.7637 [www.NortheastState.edu/ScholarshipPrograms](http://www.NortheastState.edu/ScholarshipPrograms)  
 Phone: 423.279.7637 [www.NortheastState.edu/StudentNeedsProject](http://www.NortheastState.edu/StudentNeedsProject)  
 Phone: 423.354.5235 [www.NortheastState.edu/Promise](http://www.NortheastState.edu/Promise)
- Student Life - A212**  
 2nd floor of Student Services Building (floor above Subway<sup>®</sup>) at Blountville. Campus activities, leadership programs, and student organizations/clubs are coordinated through Student Life, which serves as a clearinghouse and resource center for campus programs designed to promote student involvement. Phone: 423.354.2416 [www.NortheastState.edu/StudentLife](http://www.NortheastState.edu/StudentLife)
- Tennessee Reconnect - P202**  
 2nd floor of Pierce Administration Building beside the Campus Information Center at Blountville. Tennessee Reconnect is a last-dollar scholarship for eligible adult learners to attend a community college tuition-free.  
 Phone: 423.354.2481 [www.NortheastState.edu/TNReconnect](http://www.NortheastState.edu/TNReconnect)
- Testing Services - C2101**  
 2nd floor of General Studies Building across from the Scholarship Programs and Student Needs Office at Blountville, J1011 at Johnson City, and BWH134 at Kingsport. Testing Services coordinates the administration of college testing. Northeast State is an ACT-approved NCRC<sup>®</sup> WorkKeys Testing Center, as well as an approved CLEP<sup>®</sup> Testing Center, proctoring exams for college students and community members.  
 Phone: 423.354.2587 [www.NortheastState.edu/Testing](http://www.NortheastState.edu/Testing)
- TRiO Student Support Services - C1107**  
 1st floor of General Studies Building at Blountville, E110 at Elizabethton, and KCHE211 at Kingsport. Services include academic/transfer advising, financial literacy, personal counseling, academic planning, career guidance, and tutoring. Acceptance based on eligibility guidelines. Limited availability. Apply early in the semester by submitting the online application.  
 Phone: 423.323.0216 [www.NortheastState.edu/TRiO](http://www.NortheastState.edu/TRiO)
- Veterans Affairs - N111**  
 Vet Center is located next to Print Shop Building at Blountville. Assists student veterans and dependents with the admissions process as well as application to the VA for education benefits. Certifies recipients of education benefits for payment.  
 Phone: 423.354.2527 [www.NortheastState.edu/VeteransAffairs](http://www.NortheastState.edu/VeteransAffairs)