

Tennessee Reconnect Account Set-Up and Application Instructions

Step 1: Go to tnreconnect.gov and select **APPLY FOR TN RECONNECT GRANT** at the top.

Step 2: Complete the TN Reconnect Grant application.

Step 3: Select the **CREATE A LOG IN** link.

- Create a **USER NAME**
- Fill in all required contact information
- Create a **PASSWORD**
- Select three different **CHALLENGE QUESTIONS** from the drop down boxes

IMPORTANT: Be sure to copy your answers to these questions on the sheet provided exactly as you have typed them into the form. Each answer is case sensitive and may be asked at random during each log in attempt.

- Choose a personal image (make a note of this as well)
- Agree to the Terms and Conditions
- Click on **CREATE MY ACCOUNT**
- Select **CLICK HERE TO LOG IN**

Step 4: Type in your **USER NAME** and press enter.

Step 5: Submit your answer(s) to the security question(s) listed and click **CONTINUE**.

IMPORTANT: DO NOT click on the following message box as it appears onscreen:

Register this computer to skip this step next time you log in from this computer (cookies must be enabled).

Step 6: Enter your **PASSWORD** and click **LOG IN** and accept User Agreement.

Step 7: Select the **APPLY FOR SCHOLARSHIPS** button.

Step 8: Select **COMPLETE TN RECONNECT SCHOLARSHIP APPLICATION FOR 2018-2019** towards the bottom of the page and click **I AGREE** on the next page.

Step 9: Complete the TN Reconnect Scholarship Application.

- Verify or update all of the contact information listed on screen
- Answer remaining questions
- Complete Additional Student Information Section
- Select an eligible institution from the drop down menu

Note: Northeast State is listed as **NORTHEAST STATE COMM COLLEGE, 005378**

Step 10: Click the green **CONTINUE** button at the bottom of the page and select **OK** on the next screen.

Step 11: Select the **LOG OUT** button.

Call **800.342.1663** with any questions or concerns regarding the TSAC portal or the Tennessee Reconnect application.



Below are your security questions and answers for the TSAC account. It's very important to keep this sheet secure at all times. You will need to remember these every time you log back into your account at www.tn.gov/CollegePays or www.tnreconnect.gov.

NOTE: Answers are case sensitive. Keep these secure!

User Name:

Question #1:

Answer #1:

Question #2:

Answer #2:

Question #3:

Answer #3:

Personal Image:
